



งานบริหารงานวิจัย บริการวิชาการ และวิเทศสัมพันธ์

บันทึกข้อความ

ส่วนงาน กองวิเทศสัมพันธ์ สำนักงานมหาวิทยาลัย มหาวิทยาลัยเชียงใหม่ โทร. 8664 417408
ที่ ศธ 6392 (7)/ 0345 วันที่ 29 กันยายน 2557
เรื่อง Sophia University Exchange Application Spring Semester 2015

คณะกรรมการกษ.
สารบรรณ
รับ 003704
รับ 30 ก.ย. 2557
เวลา 15.10 น
รับ

เรียน เลขาธิการคณะกรรมการกษ.

กองวิเทศสัมพันธ์ขอส่งรายละเอียด Sophia University Exchange Application Spring Semester 2015 มายังส่วนงานของท่าน เพื่อพิจารณาแก่นักศึกษาทราบ หากประสงค์จะสมัครเข้าร่วมโครงการ โปรดจัดเตรียมเอกสารใบสมัครพร้อมหลักฐาน และ ส่งให้กองวิเทศสัมพันธ์ ภายในวันที่ 3 พฤศจิกายน 2557 เพื่อดำเนินการต่อไป สำหรับรายละเอียดที่เกี่ยวข้องกับการสมัคร สามารถติดต่อขอรับเอกสารได้ที่กองวิเทศสัมพันธ์ ตามวัน-เวลาราชการ

(นางสาวรลักษ์ณ์ สุธีรวรรณ)
ผู้อำนวยการกองวิเทศสัมพันธ์



บันทึกข้อความ

ส่วนงาน กองวิเทศสัมพันธ์ สำนักงานมหาวิทยาลัย มหาวิทยาลัยเชียงใหม่ โทร. 3664

ที่ ศธ 6392 (7)/ วันที่ 25 กันยายน 2557

เรื่อง Sophia University Exchange Application Spring Semester 2015

เรียน รองอธิการบดีฝ่ายวิเทศสัมพันธ์ฯ

สรุปเรื่อง ด้วย Sophia University ประเทศญี่ปุ่นได้แจ้งรายละเอียดโครงการ Sophia University Exchange Application Spring Semester 2015 เชิญชวนนักศึกษามหาวิทยาลัยเชียงใหม่ระดับปริญญาตรีและโท สมัครเข้าร่วมโครงการฯ โดยมีระยะเวลาการสมัคร ตั้งแต่วันที่ 1 ตุลาคม - 10 พฤศจิกายน 2014 ตามรายละเอียดที่แนบ

ข้อเสนอเพื่อพิจารณา

จึงเรียนมาเพื่อโปรดทราบและเห็นสมควรแจ้งคณะฯ เพื่อแจ้งนักศึกษาทราบและพิจารณาการเข้าร่วมโครงการ หากมีผู้ประสงค์จะสมัครเข้าร่วมโครงการ โปรดจัดทำเอกสารการสมัครพร้อมแนบหลักฐานที่เกี่ยวข้อง และส่งให้กองวิเทศสัมพันธ์ ภายในวันที่ 3 พฤศจิกายน 2557 เพื่อจะได้ดำเนินการต่อไป

สุภาวรัตน์
25/9/57

คำสั่ง

**ทราบ
แจ้งตามแผนอ**

ใบ

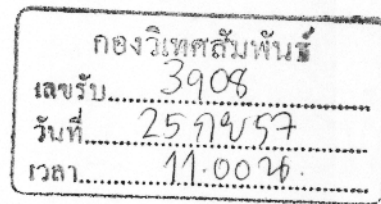
๒๕ ก.ย. ๒๕๕๗

(รองศาสตราจารย์โรม จิรานุกรม)
รองอธิการบดีฝ่ายวิเทศสัมพันธ์และนักศึกษาเก่าสัมพันธ์
ปฏิบัติกรแทนอธิการบดีมหาวิทยาลัยเชียงใหม่

IMPORTANT Sophia University Exchange Application Spring semester 2015

overseas@cl.sophia.ac.jp

Thu 25-Sep-14 8:24 AM



10 attachments

00.Details about Application Materials.pdf; 01.Check list 2014-15.pdf; 02.Application Form 2014-15.pdf; 03.Recommendation Letter Form 2014-15.pdf; 04.Certificate of Health 2014-15.pdf; 05.Housing Application 2014-15.pdf; (sample)02.Application Form 2014-15.pdf; Nomination Sheet.xls; Program Guide 2014-15.pdf; ★NEW★Exchange Program FACT SHEET 2014-15(Sophia).pdf;

Dear partners,

Greetings from Sophia University, Japan!

Thank you for your continuous support to our exchange program.

We are pleased to send you our latest exchange application information and documents for **Spring semester 2015**.

*Regarding the application for AY2014-2015, we have already sent the same information to all of our partners by email in December.

*If you have any students who are interested in applying for Spring 2015, please refer to the following information and nominate them with the attached Nomination Sheet.xls before sending the applications.

- Application periods for Exchange program for the Academic Year 2014/15 entrance -

Spring Semester 2015 October 1, 2014 - November 10, 2014

We provide all necessary information regarding the application through our website.

Please check it carefully before filling out the application documents.

<http://www.sophia.ac.jp/eng/admissions/exchangeprograms>

The attached are the necessary forms as well as a check list to be sent back to Sophia by the deadline.

Please distribute them to the applicant(s) and advise them to check the above website before filling in the forms.

Attached files

00. Details about Application Materials

This information can be also found at : http://www.sophia.ac.jp/eng/admissions/exchangeprograms/application_info/application_materials

01. Check list 2014-15

02. Application form 2014-15

03. Recommendation Letter Form 2014-15 *2 letters (from the professors who taught the applicant) are required.

04. Certificate of Health 2014-15

05. Housing Application 2014-15

<Reference materials>

(sample)02.Application form 2014-15

Program Guide 2014-15 *New English taught program in the Faculty of Science and Technology available; "Green Science and Green Engineering" (Undergraduate/Graduate)

Exchange Program FACT SHEET 2014-15(Sophia)

Download online

Application for Certificate of Eligibility

Please ask your students to download and submit the forms through the following website.

<https://www.sophia.ac.jp/srm/form/index.php?id=sophia24>

It is not necessary to send the hard copy with the application documents.

Due to the increasing number of exchange students to Sophia, you are kindly requested to confirm with us the number and personal information of the exchange students you would like to send for each period before sending the application(s) with the attached file (Nomination Sheet.xls).

All of the original application documents (except for Application for Certificate of Eligibility) must be sent to International Liaison Office by postal mail.

If you have any inquiry, please feel free to contact us.

Best regards,

Maki HAYASAKA (Ms.)

Chihiro YAMAMOTO (Ms.)

Sophia University

Office of Global Education and Collaboration

7-1, Kioi-cho, Chiyoda-ku, Tokyo, Japan, 102-8554

tel: +81-3-3238-3521

fax: +81-3-3238-3554

overseas@cl.sophia.ac.jp



Undergraduate Programs

Faculty of Liberal Arts

Centered on courses in Comparative Culture, International Business and Economics, and Social Studies, the broad interdisciplinary curriculum of the FLA aims to extend students' general knowledge while developing their critical thinking. A wide range of courses focused on Japan enables students to understand both present-day Japan and its traditions in a global context.

Website: http://www.sophia.ac.jp/eng/program/undergraduate_c/UG_LA

Green Science

"Green Science" program, offered by Department of Materials and Life Sciences, is designed to acquire fundamental knowledge of substances, and to overcome environmental issues at the atomic and molecular levels based on green material sciences. "Green Engineering" program, offered by Department of Engineering and Applied Sciences, is designed to learn electrical and mechanical engineering skills to help develop energy conservation technology, efficient power generation and distribution and power transmission.

<http://www.st.sophia.ac.jp/english/about-us/index.html>

Green Engineering

"Green Engineering" program, offered by Department of Engineering and Applied Sciences, is designed to learn electrical and mechanical engineering skills to help develop energy conservation technology, efficient power generation and distribution and power transmission.

Website: <http://www.st.sophia.ac.jp/english/about-us/index.html>

Faculty of Science and Technology

Graduate Programs

Global Studies

The Graduate Program in Global Studies (GPGS) builds on Sophia's traditional strengths in area studies to study globalization. It emphasizes inquiry into the contemporary world and its historical antecedents through a curriculum that combines the themes of interdisciplinary global studies, theories and methodologies of academic disciplines, and the language training and cross-cultural understandings of Japanese and area studies.

The faculty members represent many different disciplines, nationalities and cultural backgrounds, ensuring a diverse range of perspectives.

Website: <http://gpgs fla.sophia.ac.jp/>

Global Environmental Studies

The curriculum consists of three fields, Economics and Business Administration for the Environment, Law and Policies and Sociology for the Environment and Science and Engineering for the Environment. One of the strategies of this course is to enhance the capacity of students to contribute to the solving of current environmental issues through a variety of practical and discipline specific programs.

Website: <http://www.genv.sophia.ac.jp/english/index.html>

Green Science and Engineering

The Green Science and Engineering emphasizes on environment and sustainability related studies, important for the future of mankind. To foster cross-disciplinary education, faculty members drawn from all other eight divisions will be involved in the teaching. At the same time, the student is expected to associate with a faculty member and join his/her research group to pursue advanced education for thesis research. The thesis research advisor can be chosen from among all faculty members of the graduate program in science and technology.

Website: <http://www.st.sophia.ac.jp/english/graduate-studies/index.html>

Linguistics <TESOL>

Program in Linguistics (TESOL) builds on Sophia's traditional strengths in linguistics and foreign language education. It provides graduate courses similar to those in the United States and Canada with emphasis on both theory and practice. The faculty members represent a diverse spectrum of applied linguistics and language education, ensuring a comprehensive program for anyone interested in teaching English as a second or foreign language.

Japanese Language Course

Those who have no knowledge of Japanese should enroll in JPN100 (Basic Japanese) or JPN111 (Japanese 1).

Those who have some prior exposure to Japanese should take the Japanese Placement Test; they will be placed in the appropriate track and class level on the basis of their performance on the test and consultation, if necessary, with the Japanese language faculty.

There are two tracks of Japanese courses (regular program and intensive program).

Website: <http://www.sophia-cler.jp/subject/ja/>

Regular Japanese Course (4 credits)

Japanese Language Regular Program is for a) beginners of Japanese or b) intermediate-advanced level students who do not intend to take the Intensive Program (JLIP). In the Japanese Language Regular Program, 90-minute classes meet four or five times a week. Students take placement test before course registration. English is occasionally used for instruction when necessary.

Intensive Japanese Course (8 credits)

In the JLIP, classes meet for three hours a day (9:15 to 12:30) from Monday through Friday. English is occasionally used for instruction when necessary. There are four levels, and the lowest level is for students who have reached a level N5 in Japanese Language Proficiency Test or equivalent. All students who plan to take JLIP must take a language placement test before course registration, and will be assigned to a level on the basis of the results of the placement test.

Courses

http://www.sophia.ac.jp/eng/admissions/exchangeprograms/course_info

Course Information

*The syllabus in April 2014-March 2015, it will be fixed and published in March 2014. Basically, the syllabus is almost same every year, but the schedule of some courses might be different next year. We advise students to refer to the course list in 2013 at present, and fix the courses before the course registration.

Faculty of Liberal Arts

■ Japanese Course (REGULAR) + 2 - 4 Lecture Courses
 ■ Japanese Course (INTENSIVE) + 1 or 2 Lecture Courses
 *4 credits are awarded for one lecture course.
 *Students may register for a maximum of 20 credits per semester.

Faculty of Science and Technology

■ Japanese Course (REGULAR) + 4 - 6 Lecture Courses
 ■ Japanese Course (INTENSIVE) + 2 - 3 Lecture Courses
 *2 credits are awarded for one lecture course.
 *Students may register for a maximum of 26 credits per semester.

Global Studies

■ Japanese Course (REGULAR) + 2 Lecture Courses
 ■ 3 Lecture Courses
 *4 credits are awarded for one lecture course.
 *Students can only take up to 12 credits.

Others

decided on courses after consultation with the supervisor.

Standard Course Load

Registration requirements

*Exchange students must register for the equivalent of at least 10 hours of instruction per week.
 *FLA core programs and the foreign language courses (except Japanese language) are NOT open to exchange students.
 *Basically, students cannot take courses offered by other faculties and programs.
 *Since the Intensive Japanese is a very demanding course, we usually recommend students to take no more than two courses besides Intensive Japanese.

Credits & Grading System

Type of course	Credits awarded
lecture courses	one credit is awarded for one semester-hour (equivalent to fifteen 45-minutes periods of instruction) successfully completed.
language courses	one credit is awarded for two semester-hours (equivalent to thirty 45-minute periods of instruction) successfully completed.
physical education practice	one credit is awarded per course (thirty 45-minute periods of instruction).

A student's work is graded according to the following table:

Grade	Scale		Quality Point Index
A	100 - 90	Excellent	4.0
B	89 - 80	Good	3.0
C	79 - 70	Satisfactory	2.0
D	69 - 60	Passing	1.0
W		Withdrawal	
F		Failure	

Grading System

日本語受け入れプログラム Japanese taught programs

各学部学科・研究科情報 : <http://www.sophia.ac.jp/jpn/program>

学部

神学部	神学科
文学部	哲学科、史学科、国文学科、英文学科、ドイツ文学科、フランス文学科、新聞学科
総合人間科学部	教育学科、心理学科、社会学科、社会福祉学科、看護学科
法学部	法律学科、国際関係法学科、地球環境法学科
経済学部	経済学科、経営学科
外国語学部	英語学科、ドイツ語学科、フランス語学科、イスパニア語学科、ロシア語学科、ポルトガル語学科
総合グローバル学部	総合グローバル学科
理工学部	物質生命理工学科、機能創造理工学科、情報理工学科

大学院

神学研究科	神学専攻、組織神学専攻
哲学研究科	哲学専攻
文学研究科	史学専攻、国文学専攻、英米文学専攻、ドイツ文学専攻、フランス文学専攻、新聞学専攻、文化交渉学
総合人間科学研究科	教育学専攻、心理学専攻、社会学専攻、社会福祉学専攻、看護学専攻
法学研究科	法律学専攻、法曹養成専攻
経済学研究科	経済学専攻、経営学専攻、経済制度・組織専攻
外国語学研究科	言語学専攻、国際関係論専攻、地域研究専攻、国際関係論専攻、地域研究専攻
理工学研究科	理工学専攻
地球環境学研究科	地球環境学専攻

Sophia University Exchange Program -Autumn 2014 / Spring 2015-

As of April 2014

1. CONTACT INFORMATION

Office	Office of Global Education and Collaboration
Mailing Address	7-1 Kioi-cho Chiyoda-ku, Tokyo 102-8554 Japan
Website	http://www.sophia.ac.jp/eng/e_top
Email	overseas@cl.sophia.ac.jp
Telephone	81-3-3238-3521
Fax	81-3-3238-3554
Director	Prof. Yoshihiro OTO
Deputy Director	Mr. Shunichi HORIUCHI
Team Leader	Ms. Kazumi SATO
Incoming Exchange Students Coordinators	Ms. Maki HAYASAKA Ms. Chihiro YAMAMOTO
Outgoing Exchange Students Coordinators	Ms. Tomoe YOSHINO Ms. Nori KAKU

2. GENERAL INFORMATION

Sophia University is a private Catholic Jesuit university founded in 1913 located in the heart of Tokyo, aiming to educate "men and women for the others, with others".

- 1) 12,000 students (1,000 graduate and 11,000 undergraduate students) with diverse backgrounds
- 2) 500 full-time teaching staff from 20 countries (85% Japanese, 15% International)
- 3) Full degree programs taught in English: Faculty of Liberal Arts, Graduate Program in Global Studies & Graduate Program in Global Environmental Sciences, Faculty of Science and Technology
- 4) Wide varieties of Japanese language courses offered
- 5) Small class size: Student / Teacher ratio 23:1
- 6) 190 partner universities worldwide (40 countries)
- 7) Centrally located urban campus: center of politics, economics, easy access to anywhere

Tokyo, JAPAN

It is a walking distance from the National Diet and administrative district, Imperial Palace, National Guest House, etc. and there are many places to see. Shinjuku, one of the most exciting areas in Tokyo, is just 5 minutes' train ride from Yotsuya, the closest station.

Exchange Info website <http://www.sophia.ac.jp/eng/admissions/exchangeprograms>

Other useful links
Tokyo City website: <http://www.metro.tokyo.jp/ENGLISH/index.htm>
Information on studying in Japan by JASSO: <http://www.g-studyinjapan.jasso.go.jp/>

Accommodation will be arranged for those in need of the housing in Tokyo. Students wishing to have the housing arranged should complete housing application forms and submit them along with other application documents.

There are several housing options;

- 1) Sophia Soshigaya International House (Off-campus co-ed dormitory)
- 2) Kasai International House (Off-campus dormitory for Women)
- 3) Wakejuku (Off-campus dormitory for Men) with two meals
- 4) Azalea House (Off-campus apartment-style co-ed)
- 5) DK-House Warabi (Off-campus co-ed dormitory)
- 6) DK-House Tokyo Nerima (Off-campus co-ed dormitory)

Exchange students will be met by a Sophia student and be escorted to the accommodation using public transportation on the designated arrival date. The service is available only for students who arranged housing through Sophia.

(Each student will need to pay the public transportation expenses.)

Medical Insurance
All exchange students are required to make arrangements for health insurance by themselves. Japanese National Health Insurance is strongly recommended. Students can also obtain a health insurance in their home country that covers medical costs in Japan.

Accident Insurance
Personal Accident Insurance for Students Pursuing Education and Research Cost: 800 JPY/year (Mandatory)

Visa Requirements
College Student visa or other appropriate visa is required.
Accepted exchange students will receive necessary documents for visa application.

Overview of the university and the strong points/unique points

Campus Location

Exchange Info website

Other useful links

Types of Accommodation

Airport Pick Up Service

Medical Insurance

Accident Insurance

Visa Requirements

3. ACADEMIC INFORMATION

Levels of Study	Exchange students can be accepted into Undergraduate/Graduate programs with full privileges	
Language of Instruction	English: for the Faculty of Liberal Arts (FLA), the Faculty of Science and Technology (Green Engineering, Green Science), the Graduate Program in Global Studies and Global Environmental Studies, TESOL Japanese: for all the faculties (except for Liberal Arts) and graduate programs (except for Global Studies and TESOL)	
Areas of study available (some areas are undergraduate or graduate level only)	<In English> Liberal Arts (Comparative Culture, International Business and Economics, Social Studies), Japanese Language and Studies, Science and Technology (Green Engineering, Green Science), Global Studies (Graduate Level - Global Studies), Global Environmental Studies (Graduate Level), TESOL (Graduate Level) <In Japanese> Theology, Philosophy, History, Japanese Literature, English Literature, German Literature, French Literature, Journalism, Education, Psychology, Sociology, Social Services, Nursing, Law, International Legal Studies, Legal Studies of the Global Environment, Economics, Management, English Language and Studies, German Language and Studies, French Language and Studies, Spanish Language and Hispanic Studies, Russian Language and Studies, Portuguese Language and Luso-Brazilian Studies, Materials and Life Sciences, Engineering and Applied Sciences, Information and Communication Sciences, Science and Technology, Global Studies (International Relations, Area Studies), Global Environmental Studies	
Areas of study not available or limited	FLA (Faculty of Liberal Arts) core courses (Basic Skills, English Composition, Public Speaking, Thinking Process) and Language courses (except Japanese) are NOT open to exchange students.	
Tests required for application	<English-taught program> TOEFL iBT 79, TEFL CBT213, TOEFL PBT 550, IELTS 6.0, or TOEIC730 (for Global Studies: TOEFL iBT 100, TEFL CBT250, TOEFL PBT 600, IELTS 7.0, or TOEIC870) <Japanese-taught program> Level N1 of the Japanese Language Proficiency Test	
Expected GPA for application	The applicants are strongly expected to have a Grade Point Average of B (3.0) or better in the standard 4-level rating system (A, B, C, D) or equivalent.	
Academic Calendar	Autumn 2014	Spring 2015
Application Deadline	March 31, 2014	November 10, 2014
Arrival Date	September 18 and 19	early April (April 1 in 2014)
Orientation	September 22	early April (April 2 in 2014)
Japanese Language Placement Test	September 23	early April (April 2 in 2014)
Course Registration	September 24 - 29	early-mid April (April 4 - April 15 in 2014)
Classes	September 30 - December 22, January 5 - 22	mid April - mid July (April 12 - July 22 in 2014)
Final Exams	January 23 - January 30, 2015	late July (July 23- July 30 in 2014)
Transcript Issuance	late March	mid September
Other Important Academic Information	Summer Vacation : August - late September (July 31 - September 26 in 2014) Winter Recess : December 23, 2014 - January 4, 2015 Spring Vacation : January 31 - March 31 ,2015	

4. APPROXIMATE LIVING EXPENSES FOR EXCHANGE STUDENTS

	Type of Housing	1 semester (4 months)	1 year (10 months)	Remarks
Housing fees	Sophia Soshigaya International House	180,000 yen	480,000 yen	
	Kasai International House for Women	277,820 yen	641,690 yen	
	Wakeijuku for Men	468,600 yen	989,000-1,072,700 yen	Meals included
	Azalea House	300,000 yen	630,000 yen	
	DK House Warabi	278,800 yen	635,800 yen	excluding a charge of electric usage
	DK House Tokyo Nerima	278,800 yen	635,800 yen	excluding a charge of electric usage

Other Expenses	Meals: 30,000 - 60,000 yen per month Books: 30,000 - 50,000 yen per semester Public Transportation: 5,000 - 10,000 yen per month Personal Expenses: 20,000 yen /month - (depends on the student's lifestyle)
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Insurance	Personal Accident Insurance for Students Pursuing Education and Research: 800 yen /year (Mandatory) Japanese National Health Insurance: 600-1500 yen /month (depends on resident areas)
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5. PHOTO

